



Camp Holiday Trails

A Camp for children with special health needs
400 Holiday Trails Lane · Charlottesville, VA 22903
(434)977-3781 · Fax: (434)977-8814 · program@campholidaytrails.org



Seasonal Staff & Volunteer Application

Office Use Only:
Date Received: _____
References Checked: _____
Interview: _____

STAFF: Must be 18+ and one year removed from high school.
VOLUNTEERS: Must be 16-21 for our Teen Residential Volunteer Program; ages 14+ welcomed as daytime volunteers.
Most staffing decisions will be made by April 1st so apply EARLY

PLEASE PRINT CLEARLY

Name _____ Birth Date _____ Date _____

Social Security Number _____ Driver's License Number _____ State _____

CURRENT Address _____ City, State, Zip _____

Current Phone _____ Cell _____ Email _____

PERMANENT Address _____ City, State, Zip _____

Permanent Phone _____ How did you hear about Camp Holiday Trails? _____

2012 Camp & Event Dates

(Dates in Bold are Summer Camp Dates)

29 th Annual UVA Med School 5K, <i>benefitting CHT</i>	March 25
Spring Spruce Up	March 31
Family Camp, <i>with the UVA Ryan White Clinic</i>	April 13-15
Family Hemophilia Camp, <i>with Virginia Hemophilia Foundation</i>	May 25-27
19 th Annual CHT Golf Tournament	June TBD
Counselor Training Week	June 3-8
Central VA Burn Camp, <i>with VPF</i>	June 10-16
Session 1 – Young Camper Week (& sibs), ages 5-12	June 17-22
Session 2	June 24–July 6
Session 3	July 8-20
Session 4 – Camp Youngblood (& sibs), with Virginia Hemophilia Foundation	July 22-27
Session 5 – Family Camp Mini-Week	July 29-August 1
Camp Whispering Trails – Teen Camp, with Williams Syndrome Association	August 5-10
Camp Kesem, with UVA, for children with a family member with cancer	August 12-18
Family Cardio Camp, <i>with UVA Pediatric Cardiology</i>	September TBD
Camp Whispering Trails – Adult Camp, <i>with Williams Syndrome Association</i>	October 11-14
7 th Annual Family Day	November 3

Additional copies of application and other information available at:
www.campholidaytrails.org

Camp Holiday Trails, a non-profit 501(c)3 organization, is a Camp for children with chronic illnesses and special medical needs.

Established in 1973, Camp Holiday Trails' mission is to empower, encourage and educate children with chronic illnesses, their families and healthcare professionals by providing a summer Camp and year-round programming aimed at personal growth.

Please indicate the position(s) which you are interested in:

Summer STAFF:

- Assistant Director (May – August)
- Counselor (7 weeks)
- Counselor (8 weeks including Family Camp)
- Counselor (9 weeks including Camp Whispering Trails)
- Counselor (10 weeks including Camp Kesem)
- Lifeguard (hourly, 10 weeks)
- Kitchen Staff (10 weeks)

Summer VOLUNTEER: Dates available: _____

- Program Volunteer
- Maintenance Volunteer
- Office Volunteer
- Kitchen Volunteer
- Horse Program Volunteer

NOTE: all MEDICAL STAFF VOLUNTEERS please contact the Camp Office for a Med Staff Application or go to www.campholidaytrails.org

Special Skills & Certifications

Are you currently certified in any of the following areas? Please attach copy of appropriate certification:

- First Aid
- CPR
- Lifeguard
- Ropes Course

Do you have any other certifications or professional licenses (nursing, therapy, teaching, etc.)? Yes No

If yes, please specify and attach copy of certification: _____

If applying for a Counselor or Program Volunteer position, with which age group(s) do you feel you are best suited to work?

- 5 – 7 year olds
- 7 – 9 year olds
- 10 – 11 year olds
- 12 – 13 year olds
- 14 – 15 year olds
- 15 – 17 year olds (Blazer Leadership Program)
- No Preference

Education:

Current educational level obtained: High School Diploma/GED College (Year completed by Summer of 2012):

1 year 2 years 3 years

4 years Graduate

Name of college and degree/area of study (if applicable): _____

Employment Experience:

Last or Current Employer: _____

Supervisor’s Name: _____ City, State _____ Phone _____

Dates of Employment: _____ Your Position: _____

Responsibilities: _____

Past Employer: _____

Supervisor’s Name: _____ City, State _____ Phone _____

Dates of Employment: _____ Your Position: _____

Responsibilities: _____

References (please provide two references: non-family members and different from employers):

1) Name _____ Relationship _____ Occupation _____

Email Address _____ Phone Number _____

2) Name _____ Relationship _____ Occupation _____

Email Address _____ Phone Number _____

Please answer the following questions (attach a separate sheet if necessary):

- Which of these Camp activities do you consider yourself best suited for?
 Waterfront Challenge Course Messy Art (science and messy “art”) Nature Pool
 Music Art Athletics Drama Other (special talent you can share?): _____

- What ideas do you have for activities or programs that you would like to see at Camp? (It might be something you want to lead.)

- Please tell us about your volunteer experience and community involvement.

- List three strengths that you will bring to this position at Camp Holiday Trails.

- Though extremely rewarding, working and living at Camp demands a significant amount of time and energy. Why do you want to make Camp Holiday Trails a priority?

- What do you think a Camp experience can provide to a child with special health needs?

- What do you foresee being your greatest challenge with the lifestyle at Camp? How will you manage these challenges?

- Attach a current résumé (optional).

- The application is almost over! So, what additional information would you like us to know about you?
Use this space to express yourself however you see fit. Feel free to get creative and have fun with it, **this *is* Camp!**

Background Information:

Please answer yes or no to the following questions:

- Has your name ever appeared on a sex offender registry? Yes No
- Have you ever been arrested, charged with, convicted, plead guilty, plead no contest or had adjudication withheld on any crime except minor traffic offenses? Yes No
- Has your driver’s license ever been revoked or suspended? Yes No
- Have you ever been fired for cause or suspended/expelled from school? Yes No

If you answered yes to any of the above questions, please explain: _____

Please answer honestly. We run a criminal background check on all applicants.

Are there any reasons you may have difficulty performing any of the essential functions of the job for which you have applied?
 Yes No

If yes, please explain: _____

Can you safely lift 50 pounds? Yes No

Important Guidelines for all Camp Holiday Trails Staff

- The following are prohibited on Camp property: Smoking – Alcoholic Beverages – Illegal Drugs
No one is allowed at Camp under the influence of any drug.
- Camp work is demanding and requires: Long Hours – Curfews – Limited Time Off – Lack of Privacy – No Pets
.... but it is also lots of fun!

Are you willing to work under these conditions? Yes No

If no, please explain: _____

Applicant’s Certification and Agreement

I, _____ hereby authorize Camp Holiday Trails to obtain information pertaining to any charges or convictions I may have for federal and/or state criminal violations and to complete the required Criminal Background Check. This information will include, but not be limited to, allegations and convictions committed upon minors, and will be gathered from any law enforcement agency of this state or any state or federal government to the extent permitted by state or federal law. Note: Applicable to all staff and volunteers who will interact with Campers.

I hereby authorize all persons, public agencies, courts, schools, employer companies, and corporations to supply CHT verification of the information provided in my application, including without limitations, evaluations from my prior performances, and I release them from all liability from their so doing. CHT will not share this information with any 3rd party.

The statements on this application are true and complete to the best of my knowledge.

Upon offer of a paid or volunteer position, I understand that I must supply Holiday Trails, Inc. with an updated medical evaluation to be forwarded by my physician.

Any falsification, misrepresentation, or incompleteness in this disclosure is ground for disqualification or termination. The information that I have provided may be verified, if necessary, by contacting all persons or organizations named in this application.

Signature _____ Date _____

Holiday Trails, Inc. is an Equal Opportunity Employer. All applicants are screened without regard to age, gender, race, religion, creed, national origin, ethnic background or disability.

